

Tenant Application Form

Please complete this form in full and return to Oliver Wild
Property Management: 2 Valley Mount, Harrogate, HG2 0JG

t/f: 01423 506613



1. The property you wish to rent:

Address:

Monthly Rent: £

Deposit: £

Move in Date?

AST Term?

2. Personal details:

1st Applicant (*Primary)

2nd Applicant

Title:

Title:

Surname:

Surname:

Forenames:

Forenames:

Current Address:

Current Address:

Length at Address:

Length at Address:

Previous Address (if less than 3 years at the above):

Previous Address (if less than 3 years at the above):

Marital Status:

Marital Status:

Date of Birth:

Date of Birth:

Home Tel:

Home Tel:

Work Tel:

Work Tel:

Mobile:

Mobile:

Email:

Email:

NI Insurance:

NI Insurance:

Will the deposit be paid by anyone other than the tenant(s) Yes No

If yes, please name:

Do any intended tenants Smoke: Yes No

Do any intended tenants have Pets: Yes No

Please specify pets:

Are you: Homeowner Council Tenant

Are you: Homeowner Council Tenant

Private Ten. Live with Parents Other

Private Ten. Live with Parents Other

Specify Other:

Specify Other:

If private tenant please provide name and address of Landlord/Landlords Agent:

Tel:

Tel:

Fax:

Fax:

Email:

Email:

Current Rent: £

Current Rent: £

Other persons - Please give the full names and dates of birth for all other persons wishing to occupy the property:

Name

Date of Birth

5. Oliver Wild Limited - Terms of Business

Application procedures:

If you wish to apply to rent a property please find the procedures within these Terms of Business.

Oliver Wild Limited charge £175.00 tenant application fee in respect of administration and references. Any additional parties will be charged £25.00.

A tenancy will be offered to you subject to contract and subject to the following conditions:

- A completed application form has been submitted together with the appropriate fee.
- Payment of £200.00 minimum part deposit to reserve the property. You will be asked to pay this at the same time as the Application Fee.
- Satisfactory credit search has been carried out by an independent credit referencing agency.
- Satisfactory referencing has been obtained.
- The landlord has accepted the offer.

If the applicant withdraws their offer after we have commenced with processing references or should the landlord reject the application due to adverse references, the fee and part deposit will be forfeited to cover costs incurred. The fee and part deposit will only be returnable should the landlord withdraw the property or reject the application prior to seeking references. If your application is accepted (subject to references) you will be required to pay a minimum of £200.00 towards the deposit, upon receipt of which the property will be reserved for you. In some instances, in order to reserve a property you may be asked to pay a higher non-refundable deposit.

Before moving into a property, payment of the first months rent and deposit will be required. This can be in the form of a bankers' draft, building society cheque or by bank transfer. Personal cheques can be used if paid ten days in advance, in order to clear.

If in any doubt as to what is included within the Let (appliances, furniture etc) you should seek further clarification before submitting your application.

You may be asked to provide a guarantor in some cases. Please note that a guarantor fee would then be payable.

The tenancy you are applying for is for a fixed term. If after the expiry of a fixed term, both parties wish to extend the tenancy, a fee of £50 will be payable for renewing or extending the tenancy agreement, irrespective of the length of the extended period or the type of agreement.

*Primary applicant

Applications by two or more parties will be asked to name a Primary Applicant who will then become our first (but not necessary only) point of contact for matters relating to the tenancy. We also reserve the right to repay the whole deposit to the Primary Applicant at the end of the tenancy.

Declaration:

I hereby confirm that the information provided by me is to the best of my knowledge true. I consent to this information being verified by contacting the third parties detailed in this form. I understand that the results of the findings will be forwarded to the landlord and may be accessed again at anytime in the future. I agree that Oliver Wild Limited or their approved agent may search the files of a Credit Reference Agency, the insurance industries data collection agency, which will keep a record of that search. I understand that I may request the name and address of the Credit Reference Agency to whom I may apply for a copy of the information provided.

I understand in the event of any default by me in respect of the covenant in my tenancy agreement with my landlord, the information contained therein may be disclosed to one or more tracing companies and/or debt collection agencies in order to recover monies due or to trace my whereabouts. Information will also be disclosed to relevant utilities companies and alike.

I understand that the personal information within this form may be released to companies associated with Oliver Wild Ltd for the purposes of providing related services such as insurance and utilities. I can opt out by writing to The Data Controller, Oliver Wild Limited, 2 Valley Mount, Harrogate, HG2 0JG.

The information provided in this form by me is information described in Grounds 17 of the Housing Act 1996 and I understand if any information within this application to be untrue, it is grounds for termination of the tenancy. I also understand that any default in the payment of the rent will affect any future application for tenancies, credit or insurance.

Please sign below to agree to the terms of business:

1st Applicant

2nd Applicant

Date